

A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

February 24, 2004 Meeting, 11:00 a.m.

EOC Conference Room, 1st Floor, Mason Building

SECTION I. AGENCY CONTRACTS

Requests approval of the following

1. DEPARTMENT OF COMMUNITY HEALTH

- | | | |
|----|---|---|
| 1) | David Bailey, D.O.
East China, MI | \$ 50,000.00 Total
Grant agreement to provide
funding for primary care health
professionals willing to work
in a health professional
shortage area |
| 2) | Kristin Bearden, P.A.
Essexville, MI | \$ 30,000.00 Total
Grant agreement to provide
funding for primary care health
professionals willing to work
in a health professional
shortage area |
| 3) | Nicole Bradford
Muskegon, MI | \$ 30,000.00 Total
Grant agreement to provide
funding for primary care health
professionals willing to work
in a health professional
shortage area |
| 4) | John Friedli
Ironwood, MI | \$ 30,000.00 Total
Grant agreement to provide
funding for primary care health
professionals willing to work
in a health professional
shortage area |
| 5) | Kevin Kooiker
Jenison, MI | \$ 25,000.00 Total
Grant agreement to provide
funding for primary care health
professionals willing to work
in a health professional
shortage area |

1. DEPARTMENT OF COMMUNITY HEALTH continued

- | | | |
|-----|------------------------------------|---|
| 6) | Eric Maki
Ontonagon, MI | \$ 50,000.00 Total
Grant agreement to provide
funding for primary care health
professionals willing to work
in a health professional
shortage area |
| 7) | Troy Sasse
Quincy, MI | \$ 50,000.00 Total
Grant agreement to provide
funding for primary care health
professionals willing to work
in a health professional
shortage area |
| 8) | Mark Smith
Petoskey, MI | \$ 50,000.00 Total
Grant agreement to provide
funding for primary care health
professionals willing to work
in a health professional
shortage area |
| 9) | Laurie Rousseau
Mt. Clemens, MI | \$ 50,000.00 Total
Grant agreement to provide
funding for primary care health
professionals willing to work
in a health professional
shortage area |
| 10) | Ramon Urrea
St. Joseph, MI | \$ 35,504.00 Total
Grant agreement to provide
funding for primary care health
professionals willing to work
in a health professional
shortage area |
| 11) | Angela Whitford
Rockford, MI | \$ 30,000.00 Total
Grant agreement to provide
funding for primary care health
professionals willing to work
in a health professional
shortage area |

1. DEPARTMENT OF COMMUNITY HEALTH continued

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|-----|---|--|
| 12) | Michigan Public Health
Institute
Okemos, MI | \$ 1,232,582.00 Amendment
\$ 20,529,281.00 New Total
Master grant agreement to
provide funding for various
community health services |
| 13) | Wayne State University
Detroit, MI | \$ 116,022.00 Amendment
\$ 1,990,517.00 New Total
Master grant agreement to
provide funding for various
community health services |
| 14) | Michigan State University
East Lansing, MI | \$ 141,000.00 Amendment
\$ 11,816,790.00 New Total
Master grant agreement to
provide funding for various
community health services |
| 15) | Regents of the University
of Michigan
Ann Arbor, MI | \$ 521,662.00 Amendment
\$ 11,215,017.00 New Total
Master grant agreement to
provide funding for various
community health services |

2. DEPARTMENT OF CORRECTIONS

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|----|--|---|
| 1) | Carole Tanase, D.D.S.
W. Bloomfield, MI | \$ 55,500.00 Total
To provide dental services to
prisoners in Region II |
| 2) | Various Counties
(Listing on file) | \$ 1,355,472.00 Amendment
\$ 7,037,403.00 New Total
Funds appropriated for
Community Corrections Plans &
Services and the Drunk Driver
Jail Reduction and Community
Treatment Program are utilized
by local jurisdictions to
support a wide range of
community-based sanctions and
services |

3. DEPARTMENT OF ENVIRONMENTAL QUALITY

- | | | |
|----|---|---|
| 1) | Michigan State University
East Lansing, MI | \$ 49,140.00 Amendment
\$ 330,210.00 New Total
Bald Eagle Biosentinel
monitoring of inland
watersheds and Great Lake
shorelines for trends and
effects of Bioaccumulative
chemicals of concern |
| 2) | Michigan State University
East Lansing, MI | \$ 42,574.73 Amendment
\$ 461,907.53 New Total
Grant for the Strategic
Environmental Quality
Monitoring program for
Michigan's Surface Waters:
Inland Lake Sediment Trends |
| 3) | United States Army Corps
of Engineers
Detroit, MI | \$ 37,800.00 Total
Grant for the development of
design specifications for the
remediation of contaminated
sediment within the Detroit
River, Trenton Channel |

4. DEPARTMENT OF LABOR & ECONOMIC GROWTH

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|----|---|--|
| 1) | Michigan Disability Rights
Coalition
East Lansing, MI | \$ 923,377.00 Total
The purpose of the Michigan
Telework Loan Fund is to
enable citizens with
disabilities to work at home
as an employee, contractor or
in-home based self-employment |
| 2) | Michigan Disability Rights
Coalition
East Lansing, MI | \$ 821,901.00 Total
The Assistive Technology Loan
fund is a federally funded,
consumer-driven program
enabling person with
disabilities to obtain
assistive technology
(adaptive) devices and
services through low-interest
loans |

4. DEPARTMENT OF LABOR & ECONOMIC GROWTH continued

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|----|---|--|------------------------|
| 3) | DTE Energy Ventures, Inc.
Detroit, MI | \$ 500,000.00
\$ 700,000.00 | Amendment
New Total |
| | | Additional funding for the Michigan Power Park Project | |
| 4) | Wayne State University
Center of Urban, Labor and
Metropolitan Affairs
Detroit, MI | \$ 83,778.00
\$ 108,734.00 | Amendment
New Total |
| | | The purpose of Phase II of this project will be to analyze the data collected to determine whether auto and home insurance rates in Michigan are legally excessive, so that statutory remedies may be imposed, if needed | |

5. DEPARTMENT OF STATE POLICE

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|----|---|--|------------------------|
| 1) | Traffic Safety Association
of Michigan
Lansing, MI | \$ 110,000.00
\$ 215,000.00 | Amendment
New Total |
| | | To support a safety belt program in the city of Detroit, using the Neighborhood City Hall networks | |
| 2) | University of Michigan
Transportation Research
Institute
Ann Arbor, MI | \$ 55,000.00
\$ 175,179.00 | Amendment
New Total |
| | | To support an additional direct observation of safety belt use | |

6. FAMILY INDEPENDENCE AGENCY

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|----|---------------------------------------|---|------------------------|
| 1) | Alternatives for Girls
Detroit, MI | \$ 54,754.00
\$ 79,654.00 | Amendment
New Total |
| | | Street Outreach to young females | |
| 2) | Martha Chappus
Sandusky, MI | \$ 9,817.00
\$ 27,020.00 | Amendment
New Total |
| | | Independent skills training and closed case support | |

6. FAMILY INDEPENDENCE AGENCY continued

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|----|---|---|
| 3) | Oakland County Board
of Commissioners
Pontiac, MI | \$ 112,648.00 Amendment
\$ 7,353,199.00 New Total
Enforcement and modification
of child support orders |
| 4) | Melpomeni G. Kavadella, MD
Traverse City, MI | \$ 60,840.00 Total
Review of Social Security
Disability Claims |
| 5) | Demetrio Nasol, MD, PC
Bloomfield Hills, MI | \$ 407,160.00 Total
Review of Social Security
Disability Claims |
| 6) | Yates Township Dial-A-Ride
Idlewild, MI | \$ 135,000.00 Total
Transportation services to FIA
clients |
| 7) | Lula Belle Stewart Center
Detroit, MI | \$ 34,503.70 Amendment
\$ 90,487.59 New Total
Transitional housing services |

SECTION II. DMB CONTRACTS

Requests approval of the following

NEW CONTRACTS

7. DEPARTMENT OF COMMUNITY HEALTH

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|----|---|---|
| 1) | Anna Fedirko
Holly, MI | \$ 124,800.00 (1 Year)
071I40001077 On-Site
Analyst Services for the
Center for Forensic Psychiatry |
| 2) | Nationwide Life Insurance Co.
Dublin, OH | \$ 1,404,000.00 (3 Years)
071I4001035 Third Party
Administrator Services for the
Breast and Cervical Cancer
Control Program |

7. DEPARTMENT OF COMMUNITY HEALTH continued

3) Left intentionally blank

8. DEPARTMENT OF CORRECTIONS

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|----|--|---|
| 1) | CSV Sales, Inc.
Plymouth, MI | \$ 301,015.88 (1 Year)
071I4001072 Orange and
Pineapple Juice in Frozen
Concentrate for Michigan State
Industries |
| 2) | Good Source
San Diego, CA | \$ 3,500,000.00 (2 Years)
071I3000222 Bakery Mixes -
Statewide |
| 3) | Michigan Turkey Producers
Wyoming, MI | \$ 5,042,653.50 (3 Years)
071I3000221 Fresh and Frozen
Turkey Products - Lower
Peninsula |
| 4) | Rose Exterminator Company
Lansing, MI | \$ 53,556.00 (3 Years)
071I40001068 Pest Control
Services for the State Prison
of Southern Michigan |

9. DEPARTMENT OF EDUCATION

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|----|--|--|
| 1) | Saginaw Valley
Rehabilitation Center, Inc.
Saginaw, MI | \$ 798,007.93 (3 Years)
071I4001033 Janitorial
Services for the Schools for
the Deaf and Blind, Flint
Campus |
|----|--|--|

10. DEPARTMENT OF INFORMATION TECHNOLOGY

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|----|--|--|
| 1) | Keane, Inc.
Southfield, MI | \$ 37,800.00 (3 Months)
084R4001720 Software
Consultant for the Department
of Environmental Quality |
| 2) | Mager Scientific
Dexter, MI | \$ 206,455.50 (2 Years)
084R4001593 Image Analysis
Systems for the Department of
Natural Resources |
| 3) | Tracy Time Systems
Grand Rapids, MI | \$ 33,639.25 (One-Time)
084R4001689 Upgrade to
UltraFile Inmate File Tracking
System for the Department of
Corrections |

11. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

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|----|---|--|
| 1) | U.S. Department of Labor
Office of Program Budgeting
Washington, DC | \$ 50,000.00 (1 Year)
631R4001663 Integrated
Management Information System
for the Bureau of Safety and
Regulation |
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12. DEPARTMENT OF MANAGEMENT AND BUDGET

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|----|--------------------------------------|---|
| 1) | Honeywell International
Wixom, MI | \$ 33,916.00 (One-Time)
071R4001195 Security Access
System Installation for the
Office of Facilities |
|----|--------------------------------------|---|

13. DEPARTMENT OF STATE POLICE

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|----|----------------------------------|---|
| 1) | W. Nuhsbaum, Inc.
McHenry, IL | \$ 191,936.00 (One-Time)
551R4001021 Leica Firearms
Comparison Microscopes for the
Forensic Science Division |
|----|----------------------------------|---|

14. DEPARTMENT OF TRANSPORTATION

- | | | |
|----|--------------------------------------|---|
| 1) | Vultron, Inc.
Rochester Hills, MI | \$ 127,938.00 (One-Time)
591R4001020 Lighted Variable
Message Signs for the Metro
Region Travel Service Center |
|----|--------------------------------------|---|

CONTRACT CHANGES/EXTENSIONS

15. DEPARTMENT OF INFORMATION TECHNOLOGY

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|----|---|---|
| 1) | Business Objects Americas
San Jose, CA | \$ 217,624.00 Amendment
\$ 418,600.00 New Total
071B2001629 Software, Training
and Maintenance for the Family
Independence Agency |
| 2) | ePresence, Inc.
Westboro, MA | \$ 209,861.28 Amendment
\$ 11,232,901.20 New Total
071B7000501 Network Consultant
Services/Software/Maintenance
Support Services for the
Unemployment Agency and
Secretary of State |
| 3) | Publius
Detroit, MI | \$ 166,571.50 Amendment
\$ 314,734.50 New Total
071B2001619 Web Voting
Information System for the
Department of State |

16. DEPARTMENT OF MANAGEMENT AND BUDGET

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|----|--|--|
| 1) | B K Teachout Investigations
Flint, MI | \$ 357,913.52 Amendment
\$ 1,203,252.60 New Total
071B2001230 Security Guard
Service for the Flint State
Office Building |
| 2) | B K Teachout Investigations
Flint, MI | \$ 239,075.76 Amendment
\$ 843,710.20 New Total
071B2001231 Security Guard
Service for the Saginaw State
Office Building |
| 3) | B K Teachout Investigations
Flint, MI | \$ 261,662.24 Amendment
\$ 765,169.88 New Total
071B2001232 Security Guard
Service for the Jackson State
Office Building |

16. DEPARTMENT OF MANAGEMENT AND BUDGET continued

4)	Honeywell Incorporated Wixom, MI	\$ 273,886.02 Amendment \$ 1,919,588.00 New Total 071B0000269 Service and Maintenance for the Honeywell Building Automation, Fire and Security System for the Office of Facilities
5)	Securitas Security Services USA, Inc. Grand Rapids, MI	\$ 131,224.80 Amendment \$ 146,854.37 New Total 071B3001416 Security Guard Service for the Grand Rapids State Office Building

17. DEPARTMENT OF NATURAL RESOURCES

1)	Electronic Data Systems Lansing, MI	\$ 102,011.97 Amendment \$ 396,215.30 New Total 071B3001203 Kiosk Pilot Program for Delivering Electronic Services
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18. DEPARTMENT OF TRANSPORTATION

1)	Best Maintenance and Lawn Care Sault Ste. Marie, MI	\$ 62,840.06 Amendment \$ 292,951.06 New Total 071B1001515 Janitorial Services and Lawn Maintenance for the Naubinway Rest Area
2)	Best Maintenance and Lawn Care Sault Ste. Marie, MI	\$ 44,083.28 Amendment \$ 226,220.28 New Total 071B1001541 Janitorial Services and Lawn Maintenance for the St. Ignace Rest Area

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

19. DEPARTMENT OF AGRICULTURE

- 1) Katherine Gelement \$ 32.00

The claimant (02-SAB-169) requests \$32.00 reimbursement for State Fair charges she paid to use Mobile Secretary of State office. The Department recommends denial of this claim.

20. DEPARTMENT OF COMMUNITY HEALTH

- 1) Michael Schurkamp \$ 84.04

The claimant (04-SAB-016) requests \$84.04 reimbursement for 6 magazines lost while under staff possession. The Department recommends approval of this claim for the sum of \$47.94.

21. DEPARTMENT OF CORRECTIONS

- 1) John Cromer #219622 unspecified amount

The claimant (04-SAB/DOC-028) requests an unspecified amount for his typewriter damaged while under the sole control of the Department. Claimant provided an altered form. The Department recommends approval of \$12.00 for the residual value of the typewriter.

- 2) Douglas Duskin #311778 \$108.50

The claimant (03-SAB/DOC-416) requests \$108.50 reimbursement for "items" stolen from his cell while he was at chow. An investigation determined staff was negligent in securing claimant's cell. He provided Disbursement Authorizations to identify the missing property. The Department recommends approval of \$75.60 for a walkman, tape case, 2 tapes, and headphones.

- 3) Michael Esz #198122 \$ 84.00

The claimant (03-SAB/DOC-423) requests \$84.00 reimbursement for his TV allegedly stolen from his cell while he was at chow. An investigation did not establish a loss; therefore, the Department recommends denial of this claim.

21. DEPARTMENT OF CORRECTIONS continued

- 4) William Hicks #163793 \$268.28

The claimant (04-SAB/DOC-008) requests \$268.28 reimbursement for numerous items of personal property destroyed by staff. Claimant and staff were negligent and caused the destruction of this property. The Department recommends approval of \$22.98 for 50% of the determined value **as an exception to the standard practice.**

- 5) Daniel Hutchins #438751 \$ 31.27

The claimant (03-SAB/DOC-425) requests \$31.27 reimbursement for his headphones damaged while under the sole control of the Department. The Department recommends approval of this claim.

- 6) Michael Johnson #263543 \$ 67.30

The claimant (03-SAB/DOC-412) requests \$67.30 reimbursement for a shirt and jeans lost while under the sole control of the Department. The Department recommends approval of \$32.30 for the 2-year depreciated value.

- 7) Randall Lewis #306563 \$ 92.50

The claimant (04-SAB/DOC-001) requests \$92.50 reimbursement for his TV lost while under the sole control of the Department. Staff left his TV, footlocker, and duffle bag in the Property Room entry doorway and the TV was stolen. The Department recommends approval of \$80.00 for the purchase price of the TV **as an exception to the standard practice.**

- 8) Rodney Lloyd #209069 \$ 15.00

The claimant (03-SAB/DOC-391) requests \$15.00 reimbursement for 2 pairs of boxers, a pair of socks, and 2 sleeveless t-shirts lost while under the sole control of the Department. The Department recommends approval of \$6.00 for the t-shirts, \$.60 residual for the boxers, \$.20 at residual for the socks, totaling \$6.80.

21. DEPARTMENT OF CORRECTIONS continued

- 9) Morris Martin #214788 \$336.83 (**AMENDED**)

The claimant (03-SAB/DOC-017) requests \$336.83 reimbursement for a beard trimmer, leather briefcase, cologne, eyeglass lenses, jacket, and personal underwear. The State Administrative Board on April 1, 2003 approved this claim for \$2.00. The Department recommends approval of this claim for an additional \$40.00 as Mr. Martin provided receipts for his underwear.

- 10) Clifford McCormack #247363 \$ 13.20

The claimant (04-SAB/DOC-029) requests \$13.20 reimbursement for a radio, tape player, postage and batteries. The Department recommends denial of this claim.

- 11) Fredy Moss #168412 \$ 78.59

The claimant (03-SAB/DOC-421) requests \$78.59 reimbursement for his radio/tape player stolen from his cell. The Department recommends denial of this claim.

- 12) Jermaine Neely #395042 \$150.00

The claimant (04-SAB/DOC-004) requests \$150.00 reimbursement for his radio, adaptor, 2 tapes, package of t-shirts personal photos, and cosmetics lost while under the sole control of the Department. The Department recommends approval of this claim as follows: \$3.00 for the walkman at residual value and t-shirts at residual value of \$.60, totaling \$3.60.

- 13) Scott Odil #269634 \$ 48.94

The claimant (03-SAB/DOC-420) requests \$48.94 reimbursement for a pair of shoes lost while under the sole control of the Department. The Department recommends approval of this claim.

- 14) Robert Pann #254048 \$ 11.64

The claimant (03-SAB/DOC-349) requests \$11.64 reimbursement for a money order that was sent and never put in his account. The Department recommends denial of this claim and suggests that Marilyn Pann file a claim with the State Administrative Board.

21. DEPARTMENT OF CORRECTIONS continued

- 15) Charles Pate #258493 \$ 30.00

The claimant (04-SAB/DOC-030) requests \$30.00 reimbursement for his headphones sent for repair and never received by the company. The Department recommends denial of this claim because the headphones were sent by the United State Postal Service instead of UPS.

- 16) Tyrone Pugh #378017 \$ 23.25

The claimant (04-SAB/DOC-007) requests \$23.25 reimbursement for the watch he ordered but staff lost before he could receive it. The Department recommends approval of this claim.

- 17) Thomas Randolph #384722 \$73.73

The claimant (03-SAB/DOC-419) requests \$73.73 reimbursement for his missing store order. Claimant says he never signed for the order and it was delivered to the wrong cell. The Department recommends denial of this claim.

- 18) Demetrius Robinson #249077 \$ 86.91

The claimant (03-SAB/DOC-417) requests \$86.91 reimbursement for a tape order from Music by Mail that was delivered but he never received. The Department recommends approval of this claim.

- 19) Lawrence Shelly #140476 \$201.35

The claimant (04-SAB/DOC-002) requests \$201.35 reimbursement for alleged damage to his word processor while under the sole control of the Department. The Department recommends denial of this claim.

- 20) Kevin Stange #154327 \$ 25.90

The claimant (04-SAB/DOC-003) requests \$25.90 reimbursement for a power supply cord mistakenly destroyed by staff. The Department recommends approval of this claim for the sum of \$24.10.

22. DEPARTMENT OF NATURAL RESOURCES

- 1) Jacob Bannink \$355.22

The claimant (03-SAB-177) requests \$355.22 reimbursement for damage to his property caused when a tree at a State Park fell on his electric wires. He had contacted Consumers Energy about the trees prior to this incident. Consumers Energy is responsible for maintenance of the trees around power lines. The Department recommends denial of this claim.

23. DEPARTMENT OF TRANSPORTATION

- 1) Earl Lorentz \$566.00

The claimant (03-SAB-170) requests \$566.00 reimbursement for damage to his vehicle after hitting a pothole. After investigation, it was determined there was no knowledge the condition existed in the 30 days prior to this incident. The Department recommends denial of this claim.

24. FAMILY INDEPENDENCE AGENCY

- 1) Reginald Tyler \$300.00

The claimant (04-SAB-018) requests \$300.00 reimbursement for his personal eyeglasses broken when he was pushed into a wall by a ward of the State. The Department recommends approval of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

25. DEPARTMENT OF CORRECTIONS

Requests permission to dispose of unclaimed and abandoned prisoner property without intrinsic value in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property from the following facilities:

Alger Maximum Correctional Facility
Brooks/West Shoreline Correctional Facility
Florence Crane Correctional Facility
Marquette Branch Prison
Muskegon Correctional Facility
Parnall Correctional Facility

25. DEPARTMENT OF CORRECTIONS continued

- 2) The Department's monthly report submitted pursuant to the Administrative Procedures of 06202. A copy of the report is on file with the State Administrative Board Secretary.

June 2003, 1 claim approved
January 2004, 1 claim approved

26. FAMILY INDEPENDENCE AGENCY

- 1) The Department's monthly report submitted pursuant to the Administrative Procedures of 06202. A copy of the report is on file with the State Administrative Board Secretary.

December 2003, 0 claims approved

- 2) The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have repaid the department in full. The Department is requesting permission from the Board to release the following lien:

\$2,500.00 at 5757 Parkview, Newport, MI

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.